

FORM A – Instructor Allegation of Academic Offence

This form may be used to report an alleged academic offence. Please refer to the [Dalhousie University Faculty Discipline Procedures Concerning Allegations of Academic Offences](#)

Name of instructor submitting the allegation \_\_\_\_\_

Faculty: \_\_\_\_\_ Department: \_\_\_\_\_

Phone number \_\_\_\_\_ Email address: \_\_\_\_\_

Classname and code \_\_\_\_\_

Name and email address of instructor authorized to submit grades to Registrar, if different from above:

\_\_\_\_\_

Student name: \_\_\_\_\_

Banner D: \_\_\_\_\_

Date I became aware of alleged academic offence: \_\_\_\_\_

Is this a common allegation? YES  NO  (circle one)

(A common allegation is a case involving two or more students facing allegations arising from the same fact situation.)

If yes, how many students are known to be involved? \_\_\_\_\_

Please note: In the case of a common allegation, please endeavor to submit allegations and supporting documents against all students in the group at the same time.

Date allegation and supporting documents submitted to Academic Integrity Officer: \_\_\_\_\_

Please describe the incident below or attach a memo. Please attach the original piece of work in which the offence occurred, the class syllabus, and any supporting material. If there are comparisons to be noted between documents (e.g., sections of a paper assignment and Urkund results), instructors are asked to clearly mark relevant sections in ink or highlighter.

Instructor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please note: While the use of this Form is optional, the details and information outlined in this Form are required.